

2017 Key Club International Convention Registration Form

NEBRASKA-IOWA KEY CLUB DISTRICT TOUR

San Antonio, TX
July 4 – July 10, 2017

Name (as it appears on driver's license or ID) _____ Nickname: _____

DOB _____ Gender _____ Graduation Year _____ T-Shirt Size _____

Cell Phone _____ Home Phone _____

Home Address _____ City _____

State _____ Zip Code _____ Email _____

School _____ Key Club Member Number _____

Parents' Names _____ Parents' Cell Numbers _____

Parents' Email _____

Dietary or other special needs _____

I prefer to share a room with:

1. _____ 2. _____ 3. _____

The total cost for this year's district tour is approximately \$1,250. The tour package includes five-night hotel stay; transportation to and from San Antonio, TX, and all transportation arrangements; Key Club convention registration fee and all convention activities; sightseeing tours; some meals; convention shirt; and trading pins.

Timeline for tour notification and payment:

- By May 1 – \$700 nonrefundable deposit check and district registration form (this sheet), medical form, and code of conduct must be postmarked and sent to Aaron Podschun; if you prefer, the entire payment can be sent at this time
- By June 2 – Remaining \$550 balance check must be postmarked and sent to Aaron Podschun

Make all checks payable to "NE-IA Key Club." Mail forms and check to:

Aaron Podschun
Nebraska-Iowa Key Club District
320 S. 86th
West Des Moines, IA 50266

If you have any questions, contact Aaron Podschun at (316)-680-7266 or aaronpodschun@gmail.com

I have read and understand the above payment policy. I understand that no refunds will be made for convention costs that have already been paid. I understand at this event, I may be photographed. I agree to allow my photo, video or film likeness to be used for any legitimate purpose by the event holders, producers, sponsors and/or organizers without compensation or notice to me. I agree to adhere to the code of conduct.

(Student signature)

(Parent/guardian signature)

(Date)

Authorization to attend event and emergency medical treatment

Please type or print all information. This form is required for all Key Club members attending designated Key Club International events or activities. The parent, legal guardian or person in loco parentis for the member must complete this form.

Member information

First _____ M.I. _____ Last _____

Street address _____

City _____ State/Province _____

ZIP/postal code _____ Nation _____

Sex (circle one) F M Height _____ Weight _____

Birthdate Month _____ Day _____ Year _____

Chaperone

Who is the designated chaperone responsible for this Key Club member?

Relationship to member

Note: An adult chaperone for Key Club shall be a Kiwanis member, faculty member, parent, legal guardian or person who is in loco parentis, over the age of 21, approved by the school and registered with and accompanying the Key Club member at the event or activity.

All non-Key Club members over the age of 18 attending the Key Club International convention must have a background check conducted by Kiwanis International.

Emergency information

In case of emergency, please contact _____ Relationship to member _____

Phone (_____) _____ Cell phone (_____) _____

Alternate contact _____ Relationship to member _____

Phone (_____) _____ Cell phone (_____) _____

Medical information

Health insurance company _____ Policy number _____

Group name on insurance coverage _____

Telephone number or other contact information shown on insurance card (_____) _____

Will your Key Club member be taking any prescription medication or over-the-counter drugs of any type? Yes No

If yes, please explain _____

Has he/she ever been or is currently being treated for (circle yes or no)?

Nervousness	Yes	No	Rheumatic fever	Yes	No	Asthma	Yes	No
Convulsion or epilepsy	Yes	No	Cancer or tumors	Yes	No	Diabetes	Yes	No
Heart condition	Yes	No	Headaches	Yes	No	Allergies to medication	Yes	No
High blood pressure	Yes	No	Fainting spells	Yes	No			

List any allergies or other medical conditions of which we need to be aware _____

I am the parent or legal guardian of the above-named Key Club member, and give my permission for him/her to attend the convention, conference and/or other event(s) sponsored by Key Club International. I also have read and understand the Code of Conduct shown on the reverse side, and I understand that a violation of certain provisions of these rules may result in the dismissal of my Key Club member from the event. I hereby certify that the information provided above is correct.

In the case of medical emergency, I understand that every effort will be made to contact the emergency contacts listed above. In the event those persons cannot be reached or time does not permit, I hereby give permission to a licensed physician or other licensed medical provider, to provide proper treatment, including but not limited to hospitalization, injection, anesthesia and/or surgery, for the above-named Key Club member. On behalf of myself and my ward/minor, I/we hereby **RELEASE, WAIVE AND FOREVER DISCHARGE** Key Club International and its officers, directors, employees, parents and subsidiaries and agents, from any and all claims, liabilities, causes of action, damages, demands, judgments, executions, liens and costs whatsoever, in law or equity, including, without limitation, liability for death or bodily injuries to any person or damage to any property resulting from any (i) claims made against medical providers of emergency services under this authorization, or (ii) against Key Club International for obtaining medical emergency services for said Key Club member pursuant to this authorization.

Parent or guardian _____ Signature _____ Date _____

Name _____

Key Club members, adult advisors and invited guests are expected to demonstrate behavior consistent with the high ideals of Key Club and should abide by the provisions of this code while in attendance at any Key Club International event. Every member will respect the authority of the Sergeant-at-Arms Committee, Key Club administrators and designated staff.

Responsible behavior

1. All participants are expected to abide by all government laws and regulations.
2. Members must respect the personal property of others as well as the property of any meeting or lodging facility. The placing of signs or messages on the windows of the hotel rooms is prohibited. No material may be affixed to any hotel walls. Any damage caused by a member must be paid for by that member.
3. Members may not possess or consume any alcoholic beverages.
4. Members may not possess or use any drugs or other controlled substance, with the exception of medication prescribed for that member.
5. Members may not possess or use tobacco products.
6. Members are expected to abstain from any activity of a sexual nature.
7. Members are expected not to tolerate hazing or any action that creates unnecessary physical or mental discomfort, embarrassment, harassment or ridicule of others.
8. Members may not possess weapons, firecrackers or anything of a dangerous nature or act in any way unbecoming of a Key Clubber.

Lodging

1. Members staying in a hotel or other lodging facility must sleep in their assigned room.
2. Female members are not allowed in the room of any male member, and male members are not allowed in the room of any female member.
3. Male and female members may be present together in hospitality suites when an adult chaperone is present.
4. All members are expected to abide by a curfew beginning at midnight and lasting until 5 a.m. unless otherwise specified by the hotel. No Key Clubber shall be allowed on balconies after curfew.
5. Items within this section may be modified by the Key Club International Board with approval from the Key Club International director.

Dress code

1. All participants are expected to abide by the designated dress code for each session.
2. "Professional" refers to dress shirt, slacks, necktie, sport or suit coat and appropriate shoes for boys; and dress or suit, skirt or slacks, blouse and appropriate shoes for girls.
3. "Business casual" refers to slacks, collared shirt and appropriate shoes for boys; and slacks, skirt or skort, blouse or collared shirt and appropriate shoes for girls.
4. "Casual" refers to shorts or jeans, collared shirts, sweatshirts, or appropriate T-shirts and casual footwear for boys; and shorts, skirt, skort or jeans, collared shirt, sweatshirt, or appropriate T-shirt and casual footwear for girls.
5. At no time will any clothing with inappropriate language or graphics be allowed. Any shirts, shorts or skirts deemed to be of inappropriate length will not be allowed.
6. All participants are required to wear name badges for all convention events.

Enforcement

1. Violations of this code will result in notification to the respective district administrator and event chaperone.
2. Violations involving destruction of property, possession, consumption or use of alcoholic beverages or controlled substances will result in dismissal of the attendee from the event.
3. Notification, in writing, will be made by the Key Club International administrator or his/her representative to the school, Kiwanis sponsor and parents of any member disciplined under this section.
4. These rules are effective as of the time you arrive at this event, until the time you depart.

An adult chaperone for Key Club shall be a Kiwanis member, faculty member, parent, legal guardian or person who is: in loco parentis; over the age of twenty-one (21); approved by the school and registered with and accompanying the Key Club members at the convention. The adult chaperone shall be responsible for the Key Club members assigned to him/her. Ultimately, each Key Club district administrator shall have authority over and responsibility for all persons in attendance from his/her respective district.

Please make three copies of this form: one for event registration, one for the chaperone and one for the registrant.

I have read and understand the Code of Conduct, and I understand that a violation of certain provisions of these rules may result in dismissal from the event.

Parent or guardian _____ Signature _____ Date _____

Each Key Club can select two delegates and two alternates to represent their club at the House of Delegates at the Key Club International convention. Delegates will elect the leaders of Key Club International and vote on any proposed amendments to the bylaws.

This certificate of election must be completed and presented to the credentials desk at the international convention. This certifies that the persons named have been selected as delegates by the club. At the convention, there will be a credentials registration area where each delegate will be issued a delegate wristband, which allows entry into the House of Delegates.

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PLEASE PRINT:

THIS IS TO CERTIFY that the following members of the KEY CLUB of _____ from _____ (city), _____ (state/province) are the duly elected delegates and alternates of this club to the Key Club International Convention.

Delegates

1. _____

2. _____

*Club president (sign) _____

*Club secretary (sign) _____

Alternates

1. _____

2. _____

Date _____

Date _____

Note: Each chartered club in good standing is entitled to two delegates to the convention. Alternates should be chosen for each delegate. Each delegate shall be entitled to cast one vote. The alternate may cast the vote if the elected delegate is not in attendance at the convention. There shall be no voting by proxy. No club delinquent in the payment of international or district dues shall be considered in good standing. Please bring this certificate with you to convention.

*If you're unable to get the signatures of your club officers, your district administrators may sign for them.